Meeting Minutes

Project Name: IPRS	Doc. Version No: 1.0	Status: Final	Date: 1/7/2004

Meeting Name: IPRS Core Team Meeting

Facilitator: Thelma Hayter, DMH

Scribe: Evelyn Woodard

Date: 1/7/2004

Time: 10:00AM TO 1:00PM

Location: Crossroads, Conference Room 3

Attendees

Name

IPRS Core Team

Gary Imes	Joyce Sims
Betty Cogswell	Bobby Minish
Thelma Hayter	Cathy Bennett
Jeffrey Poole	Evelyn Woodard
Cheryl McQueen	Paul Carr
Deborah Merrill	Tim Sullivan

Area Programs

Albemarle	Johnston	Sandhills
Catawba	Mecklenburg	Smoky Mountain
Centerpoint	New River	Tideland
Crossroads	OPC	VGFW
Edgecombe-Nash	Randolph	Western Highlands
Guilford	Rockingham	

Agenda

Item No.	Topics	
(1).	Division and EDS Review	Upcoming checkwrites – January 9, 16 and 23.
		Review results of the previous Checkwrite, noting problems researched, solved or still being researched and checkwrite summary report.
		Bug Central Status, review status of action items and issues related to support pilot Area Programs, key CSR's.
		IPRS Operations Support: File Maintenance, Security and Help Desk
(2).	Pilot Area Programs and Others	Area Program Checkwrite Status – preparation for January 9, 2004 checkwrite. Follow-up on action items from last meeting.
		Area Programs questions and comments regarding upcoming checkwrite. Specific agenda items: approve December 17th meeting minutes for posting, approve December 31st meeting minutes for posting; TPA status, update on the audit manuals and array being posted to the web; reminder YP950 codes – YP961 are internal procedure codes: Do Not Use. Any other Area Program questions or comments. Concluding remarks from DMH and/or EDS.
(3).	Miscellaneous	Other IPRS related topics for discussion.

Item No.	Topics

1.   **Administration Notes (Division and EDS review):**

General Discussions and Questions:

DMH IT Services and EDS intend to receive the official signoff from DMA regarding implementation of the mini-modifiers Thursday. EDS intends to receive a status report regarding two projects/CSR's (Residential and Mental Health).

The Area Programs will submit their claims today, January 7, 2004. Medicaid issue regarding the edit 179 is being researched. ACTT Team (H0040), must have 4 visits recorded before claims are adjudicated.

DMH IT Services and EDS are reviewing the list of projects/CSR's that may impact the January Systems Release (hard freeze, DB2 implementation).

2.   **Review Results of the Previous Checkwrite:**

Please review the attached checkwrite summary report.

CSR Prioritization:

January 7, 2004 is the expected date to implement the HCPCS codes/mini-modifiers. DMH IT Services and EDS are reviewing the list of projects/CSR's that may impact the January Systems Release (hard freeze, DB2 implementation).

Bug Central:

There are currently four bugs in customer review (209198, 218327, 216817 and 221388).

Operations Support (File Maintenance, Security, Help Desk):

Cheryl McQueen will forward a file maintenance memo requesting H0002 to be added to AMAO and CMAO target population benefit package plans.

Item No.	Topics
3.	**Administration Notes (10:30am Conference Call to Area Programs):**

The Area Programs may submit claims with the HCPCS codes/mini-modifiers starting January 7, 2004.

EDS will perform follow-up procedures with those Area Programs that have not submitted their consolidated TPA.

EDS will perform research whether or not the 837 CAP claims will appear on the Area Program's 835 RA.

Betty Cogswell explained procedure code H0031 ($9.03 rate/charge) for Guilford. Betty stated the rate should be the individual rate which for Medicaid is $27.08, not the group rate which is $9.03.

Tideland will contact and assist Sandhills with questions/concerns regarding using the HCPCS codes (3rd party, CPT codes).

Sandhills will forward examples of their UB92 claims that did not show up on the 835 RA to Tim Sullivan for review/analysis.

The Area Programs were informed that update to the audits manual and array will be posted to the web. The codes conversion document will also be posted. An updated Q and A spreadsheet will be posted to the web, too.

The Area Programs were reminded that YP950 through YP961 were internal procedure codes (Do Not Use on the 837 Claim).

OPC informed the group they are experiencing difficulties with cross-referencing/combining in CNDS. DSS is the controlling agency for making changes in CNDS. This ongoing issue is an agenda item on the CNDS Governance Committee Meeting. The DMH IT Services instructed the Area Programs to forward the Division an email if they are experiencing difficulties cross-referencing/combining in CNDS. The Division intends to meet with DSS to determine a resolution to the cross-referencing/combining issue. The Area Program could delete the cross-reference file that does not have Medicaid eligibility and establish a cross-reference file to the id that has eligibility. Pending claims could be impacted.

The Area Programs have not responded to Rick DeBell regarding residential services (H0019 code)) if provider specific rates are needed.

Rockingham raised a question regarding the HIPAA compliant transaction (which segment should the Area Program put the code under). DMH IT Services will speak with the Area Programs at 11:15am following the Core Team Meeting regarding the HIPAA compliant transaction. Rockingham will contact Guilford for assistance (carrier id for the compliant 837 file).

DMH IT Services will issue a file maintenance memo requesting H0002 (Behavioral Health Counseling) to be added to AMAO and CMAO benefit package plans. January 1, 2004 forward dates of service will be covered.

The Area Programs will forward their rate maintenance requests/issues to Anita Curtis and Rick DeBell.

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation.	Betty Cogswell Rick DeBell	Short term/long term solution proposed. Long term encompasses changes to the eligibility file; covers more than jail diversion.	No change	
AI2.	10-8-03	Western Highlands merger.	Rick DeBell	Communicate with Lisa and Wanda possible impacts resulting from the merger.	No change	
AI3.	10-22-03	Area Programs that have not sent their consolidated TPA: SE Regional, Davidson, Onslow, Neuse, Durham, Foothills and Riverstone.	Paul Carr	EDS will perform follow-up procedures (receiving compliant 835 for these Area Programs who have not forwarded a consolidated TPA for EDS signature).		

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						

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